

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 21, 2009 in Boardroom A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, Wisconsin

Present: Barbara Bauer, Paula Geishirt, JoAnn Grashberger, Tom Lund,
Dottie Schoenleber, Helen Smits, Maria Zehren

Excused: Andy Williams

Also

Present: Tom Eggebrecht – Interim Director, Human Services Department
Marian Downing/Kelly Selner/Nan Pahl/Kay Smet/Jill Rowland-HSD
Margaret Hoff/Kathy Deniel/MHC

1. **Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:15 p.m. Board members, along with staff who were present representing the Department of Human Services, and the Mental Health Center, were introduced.

2. **Approve/Modify Agenda:**

Motion made by B. Bauer and seconded by J. Grashberger to approve the agenda as written. MOTION CARRIED UNANIMOUSLY

3. **Approve Minutes of June 18, 2009 Human Services Board Meeting:**

Motion made by J. Grashberger and seconded by M. Zehren to approve the minutes. MOTION CARRIED UNANIMOUSLY

4. **Approve 2010 Budget Request:**

Tom Eggebrecht referred to the draft budget which was previously distributed to Board members, stating that the levy target was first received on July 7th. Staff has worked diligently to prepare outcomes. State and levy reductions, revenue and expense adjustments resulted in an approximate \$2.7 million projected adjustment to Community Programs, and approximately \$1.9 million to the Mental Health Center. Eggebrecht stated he has concern for the Mental Health Center operation with deficit related to reduced utilization and high overtime. He pointed out there are few ways to reduce expenses at the MHC other than staff.

Questions by Maria Zehren as to actual figures resulted in Mr. Eggebrecht stating that the total budget for 2009 was \$104,921,000, with the 2010 budget year projected at \$104,264,000. Reductions came from adjusted revenues and expenses, absorption of state cost increases, and state funding decreases. He estimated this as .8% of the total.

Sections of the Table of Contents were highlighted beginning with Policy Initiatives, SWOT Analysis (Strengths, Weaknesses, Opportunities, & Threats),

Table of Organization, Program Summaries, Budget Initiatives, Graphs, Financial Summaries for Community Treatment Center and Community Programs, Equipment Summary, Grant Information, and Contracts.

Eggebrecht reported that it appears stimulus dollars will not be available for the hospital. In order to meet the levy target several empty positions will remain open, a Clerk I position will be eliminated, etc. Other programs that are under revision and review include those of Economic Support, Adult Protective Services, Aging & Disability Resource Center, Behavioral Health, Child/Family Support, Birth to Three Program, Child Welfare, Shelter Care, etc.

Staffing issues were discussed and possible changes suggested, i.e. decrease in supplemental staff, which include an RN Float Nurse, an RN House Manager, assignment of a half time staff nurse to Community Programs, Health Services RN, a Scheduler.

Eggebrecht explained that hospital revenue will be adjusted downward. Budget has been for 25 patients, however, as count is closer to 20, the budget will assume 22.

It is expected that the new facility may attract revenue enhancement through additional Medicare patients, along with a state adjustment for Medicaid.

Budget adjustment options include items for consideration which could reduce the draw on fund balance. Although there is no recommendation for elimination, they are services which are not mandated by the state. They include Citizens Advocacy, DD Services, Drug Court, Fraud Program, Golden House, Health Families, NEW Community Shelter, Sexual Abuse Counseling, and Teen Parenting Program.

It was suggested by Board members that it would be helpful to have speakers come before the Board in the areas of Drug Court and Teen Parenting specifically.

Mr. Eggebrecht pointed out that none of the providers will receive a cost of living increase.

(See Brown County Human Services 2010 Draft Budget for details. Copies are available through Lori Gauthier at 448-4446.)

Motion made by P. Geishert and seconded by D. Schoenleber to approve the 2010 Budget Request. MOTION CARRIED UNANIMOUSLY

5. **Approve Alternative Day & Time for Future Meetings:**
Consensus was to hold meetings the 2nd Thursday of the month at 5:15 p.m. in Board Room A of the Sophie Beaumont Building. See attachment for schedule through 2009.

Motion made by M. Zehren and seconded by H. Smits to change the day and time for future meetings to the 2nd Thursday of the month at 5:15 p.m.
MOTION APPROVED UNANIMOUSLY

6. **Director's Report:**

Tom Eggebrecht announced that he will be resigning from his position as Director of Community Programs effective the end of July 2009 to take a position with Sheboygan County. Committee members thanked Mr. Eggebrecht for his service to Brown County and wished him well in his new endeavor.

7. **Any Other Matters:**

8. **Adjourn Business Meeting:**

Motion made by B. Bauer and seconded by P. Geishirt to adjourn at 7:26 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

Human Services Board Meeting Schedule

**Meetings will be held the 2nd Thursday of the month at 5:15 p.m.
In Sophie Beaumont Board Room A unless otherwise notified.**

August 13

September 10

October 8

November 12

December 10